

Approved March 12, 2024

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
February 27, 2024**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 5:00 p.m. by President Reed. He led the Pledge of Allegiance.

In Attendance:

Board Randall James Reed, President
 Mark Gibboney, Vice President
 James V. Curatalo, Jr., Director
 Kevin Kenley, Director
 Jimmie Moffatt, Director

Staff John Bosler, General Manager/CEO
 Jeff Ferre, BB&K, Legal Counsel

Michael Bhatanawin, Senior Associate Engineer
Chad Brantley, Director of Finance and Technology Services
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Services Administrator/District Clerk
Amanda Coker, Engineering Manager (Panning & Water Resources)
Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Accounting Supervisor
Rob Hills, Director of Operations
Jacob Johnson, Operations Manager (Production)
Robert Kalarsarinis, Customer Service Manager
Robert Kozcko, Operations Manager (Construction & Maintenance)
Mike Maestas, Operations Manager (Treatment)
Erin Morales, Government & Public Affairs Supervisor
Gull Nawaz, Associate Engineer
Angelo Orioli, Customer Service Supervisor
Roberta Perez, Director of Human Resources/Risk Management
Jiwon Seung, Assistant Engineer
James Tellez, Operations Supervisor (Treatment)
Tuan Truong, Engineering Manager (Capital & Development)
Taya Victorino, Executive Services Administrator/District Clerk

Guests Steve Elie, Board Member, Inland Empire Utilities Agency
 Liz Hurst, Chino Basin Program Manager, Inland Empire Utilities Agency

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- The District recently hired Michael Bhatanawin as a Senior Associate Engineer.

GENERAL
MANAGER/CEO
REPORTS

The Board collectively welcomed Michael and wished him success in his career.

CONSENT CALENDAR

- A) Approve Minutes of the February 13, 2024 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File the Cash and Investment Report for month ending January 31, 2024.
- D) Approve Cash Disbursements for the month ending January 31, 2024.
- E) Receive and File the February 2024 Government & Public Affairs Report.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Director Moffatt, and seconded by Vice President Gibboney to approve the Consent Calendar as submitted. Passed 5-0.

PARTICIPATION IN CAMP JOINT EXERCISE OF POWERS AGREEMENT

Mr. Chad Brantley presented a proposed resolution to join the Joint Powers Authority Pool, known as the California Asset Management Trust JPA. PFM Asset Management (PFM) manages the California Asset Management Program (CAMP). CAMP offers liquid investments and, if the District is a member of the JPA, fixed rate term investments. The fixed rate investment options range from terms of 60 days up to one year. This item was presented to the Finance Committee on February 7. The Committee concurred with staff's recommendation to join and referred to item to the full Board for consideration.

RESOLUTION NO.
2024-2-1 TO
PARTICIPATE IN
CAMP JOINT
EXERCISE OF
POWERS
AGREEMENT

PASSED 5-0

On a motion by Director Kenley, and seconded by Director Moffatt to adopt Resolution No. 2024-2-1 to join with other public agencies as a participant of the California Asset Management Trust and to invest in shares of the trust and in individual portfolios as submitted. Passed 5-0.

ANNEXATION APPLICATION TO SAN BERNARDINO COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO)

Mr. Gull Nawaz presented a proposed resolution to authorize staff to submit an annexation application to LAFCO for the purpose of adding 383 acres of land to CVWD's service area. The area is not recognized by LAFCO as part of CVWD's service area, though it is within CVWD's Sphere of Influence and the City of Rancho Cucamonga's boundary. Developers in the area are seeking water and sewer services from CVWD. To do so, CVWD must annex the area into CVWD's service area. Staff is proposing annexation of the entire 383-acre area. CVWD will provide water service to connections west of Etiwanda Avenue (Fontana Water Company serves the area east of Etiwanda Avenue) and sewer service to the entire area. The annexation costs will be covered by a \$60,000 deposit from three active developers within the annexation area. The timeline to complete this process is between six months to one

RESOLUTION NO.
2024-2-2
ANNEXATION
APPLICATION TO
LAFCO

PASSED 5-0

year. To begin proceedings LAFCO requires a resolution from the CVWD Board.

Discussion ensued regarding customers to be annexed into our service area versus the agency that serves them now and the process for those customers to protest the change if they choose to.

On a motion by Vice President Gibboney, and seconded by Director Kenley to adopt Resolution No. 2024-2-2 requesting the LAFCO for San Bernardino County to initiate proceedings for the annexation of a portion of its southeastern sphere of influence as submitted. **Passed 5-0.**

CP23028 – WELL 17 TRANSMISSION MAIN REPLACEMENT

Mr. Tuan Truong presented the proposed award of contract. The existing 12-inch line from Well 17 to Reservoir 3 was built in 1978 and has reached the end of its service life. It requires frequent maintenance due to leaks, which can be challenging to coordinate because the line was installed behind the curb and passes through several private properties. The project will construct approximately 1,700 linear feet of new 12-inch cement mortar lined and coated steel transmission main in the public right of way. CVWD received seven bids for the project. The lowest responsive and responsible bidder was Merlin Johnson Construction, Inc.

On a motion by Vice President Gibboney, and seconded by Director Curatalo to approve the award of contract for the construction of CP23028 Well 17 Transmission Main Replacement to Merlin Johnson Construction, Inc. in the amount of \$711,620 as submitted. **Passed 5-0.**

CP23007 LWMWTP AND AHBWTP TURBIDIMETERS

Mr. Michael Maestas presented the proposed purchase order. Turbidimeters provide regulatory monitoring for both the Lloyd W. Michael Water Treatment Plant and the Arthur H. Bridge Water Treatment Plant. The existing instruments have reached the end of their service life and must be replaced to ensure reliable, uninterrupted service. Staff developed a standardized selection of technology, in which three manufacturers were identified and evaluated over four months. CVWD selected Swan Analytical with a contract amount of \$234,754.

Discussion ensued regarding the service life of the instruments and backwards compatibility.

On a motion by Director Kenley, and seconded by Vice President Gibboney to approve a purchase order for CP23007 LWMWTP and AHBWTP to Swan Analytical Instruments in the amount of \$234,754.17 as submitted. **Passed 5-0.**

WELL 17 REHABILITATION PROJECT

Mr. Jacob Johnson presented the proposed award of contract which is budgeted under CP24008- Annual General Well Rehabilitation. Annually, staff determines the need for pump rehabilitation with SCE testing and pump performance. Currently, Well 17 is under-performing. Staff removed the pump from Well 17 and conducted a video survey to assess the condition of the casing. Staff found that only the pump will need to be rehabilitated to restore approximately 1,100 acre-feet per year. CVWD received five bids for the project. The lowest responsive and responsible bidder was Layne Christensen.

AWARD OF
CONTRACT FOR
CP23028 – WELL 17
TRANSMISSION
MAIN
REPLACEMENT

PASSED 5-0

PURCHASE ORDER
FOR CP23007
LWMWTP AND
AHBWTP
TURBIDIMETERS

PASSED 5-0

AWARD OF
CONTRACT FOR
WELL 17
REHABILITATION
PROJECT

PASSED 5-0

On a motion by Director Curatalo, and seconded by Director Moffatt to approve the award of contract for the Well 17 Rehabilitation Project to Layne Christensen Company, Inc. in the amount of \$125,599 as submitted. **Passed 5-0.**

CHINO BASIN PROGRAM – TERM SHEET

Ms. Amanda Coker shared a PowerPoint presentation on the proposed term sheet. The project partners, CVWD, Inland Empire Utilities Agency (IEUA), and Fontana Water Company (FWC) continue to conduct analyses, negotiate agreements, and pursue grant funding. IEUA hired Brown and Caldwell to prepare the Preliminary Design Report, which will leverage existing infrastructure and provide a cost estimate. A non-binding term sheet between IEUA, CVWD, and FWC describes future roles, responsibilities, and ownership. Staff recently received word that FWC has officially signed on to the term sheet. This item was presented to the Water Resources Committee on October 17, 2023 and Engineering Committee on November 7, 2023.

Discussion ensued regarding the cost of producing recycled water versus the cost of imported water and the exchange of water with MWD.

Director Steve Elie of IEUA provided comments on the importance of the Chino Basin Program and the continuation of our agencies' partnerships to develop our local source of water.

On a motion by Director Kenley, and seconded by Vice President Gibboney to approve engagement of and authorize the General Manager/CEO to execute the non-binding Chino Basin Program Term Sheet as submitted. **Passed 5-0.**

BOARD COMMITTEE REPORT

- A) February 6, 2024 Engineering Committee
President Reed reported the notes accurately reflect what occurred at the meeting.
- B) February 7, 2024 Finance Committee
President Reed reported the notes accurately reflect what occurred at the meeting.
- C) February 12, 2024 Engineering Committee
President Reed reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

Director Kenley

- Nothing additional to report at this time.

Director Moffatt

- Nothing additional to report at this time.

Director Curatalo

- Nothing additional to report at this time.

Vice President Gibboney

- Attended the Fontana State of the City event with Director Kenley on February 15. The event was well attended.

CHINO BASIN
PROGRAM TERM
SHEET

PASSED 5-0

BOARD COMMITTEE
REPORTS

BOARD MEMBER
REPORTS

- Attended the Association of San Bernardino County Special Districts membership meeting along with President Reed, Director Moffatt, and Director Kenley on February 26. It was hosted by Chino Valley Fire District at the Planes of Fame Museum in Chino.

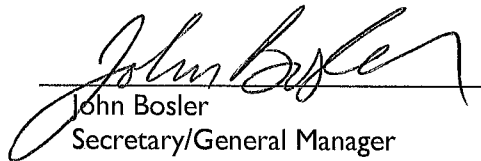
President Reed

- Attended the Stork Elementary STEM night on February 22. Expressed his delight to see so many student projects about water. Our GPA team had a table there making water cycle bracelets with the students.

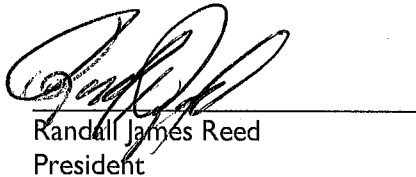
ADJOURNMENT

There being no further business to come before the Board, President Reed adjourned the meeting at 5:43 p.m.

ADJOURNED
AT 5:43 p.m.


John Bosler
Secretary/General Manager

ATTEST:


Randall James Reed
President